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### 1.0 PURPOSE

The purpose of this technical bulletin is to provide necessary instructions for proper installation of Series 250 switches.

### 2.0 APPLICABLE DOCUMENTS

The following documents form a part of this document to the extent specified herein. Where specific paragraphs are called out, all subordinate paragraphs also apply. Where individual paragraphs are not specified, the document is applicable in its entirety.

### 2.1. Staco Systems Documents

Series 250 SCD Specification Control Document, Series 250, Light-Emitting Diode (LED) Lighted Pushbutton Switches and Indicators

### 3.0 KEY COMPONENTS

3.1. Pushbutton removal tool P/N 15193
3.2. S250 switch with mounting spacers
3.3. Torque screwdriver (capable of torquing 10-inch ounces)
3.4. Molykote 33 Lubricant
3.5. Isopropyl Alcohol

### 4.0 PROCEDURE

### 4.1. Receptacle Assembly Removal - For Crimp Termination Only

Prior to extracting pushbutton from switch or indicator housing, the receptacle assembly should be extracted from switch body. This can be accomplished by turning receptacle mounting screw counterclockwise. It is important to note that the screw is captive and should not disengage itself from the receptacle completely. See Figure 1.


Figure 1
Receptacle Assembly Removal (crimp pin termination version shown)

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### 4.2. Mounting Procedure

### 4.2.1. Extract pushbutton from switch/indicator housing

Using the pushbutton extraction tool, see Figure 4, position the tool's gripping tabs around the two indentations located on the pushbutton's retainer as shown in Figure 5. Clamp/squeeze the tool gently but firmly and pull the pushbutton away from the switch/indicator housing. The removal force should be in the range of two (2) to five (5) pounds.

This gives access to the heads of the locking screws located inside the front portion of the switch/indicator as shown in Figure 7.

Note: To prevent damage to the flex circuit and/or the pushbutton, pushbutton shall be pulled away from switch housing opening no greater than $0.500^{\prime \prime}$. See Figure 6.


Figure 4
Pushbutton Extraction Tool (P/N 15193)


Figure 5
Pushbutton Extraction

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Figure 7
Locking Screw

### 4.2.2. Remove Panel Spacer and Mounting Sleeve from Switch/Indictor Assembly

Rotate the two locking screws counterclockwise a $1 / 2$ turn with screwdriver. This will release mounting cams. WARNING, DO NOT TRY TO COMPLETELY UNSCREW THE CAM LOCKING SCREWS FROM THE CAMS. THE SCREWS ARE CAPTIVE AND DOING THIS WILL CAUSE DAMAGE TO THE SWITCH. Slide mounting sleeves and panel spacer off the switch/indicator assembly. See Figures 8 and 8A.
NOTE: S250 uses Molykote 33 Lubricant on seal, noted in yellow. If accidently wiped off or is insufficient for smooth operation, please brush a light coat of Molykote 33 Lubricant all around seal.


Figure 8

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Figure 8A
Mounting Cam
4.2.3. Install Switch/Indicator Assembly onto Mounting Panel

Install pushbutton switch/indicator through panel cut-out from front of panel. switch / indicator is marked with word "TOP" to help properly orient position of the assembly in the panel. See Figure 9.


Figure 9
Switch Orientation
(flush mount version shown)

To determine the use of the panel seal panel spacer, mounting sleeves and the maximum panel thickness refer to pages 17-21 of Series 250 SCD. For the application shown in this Technical Bulletin we will be installing the switch onto a panel in the flush mount condition.

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The panel spacer, with three different thickness mounting sleeves, 0.150 " (2), $0.080^{\prime \prime}$, and $0.060^{\prime \prime}$, provide various options for fitting the switch/indicator assembly to mounting panels with thickness from zero to a maximum of 0.440 ".

Replace panel spacer and mounting sleeves as appropriate for the panel thickness as shown in Figure 10.


Figure 10
Mounting Cam in Un-Locked Position (flush mount version shown)

Rotate locking screws clockwise to bring mounting cams to lock position. Recommended mounting torque is $10 \pm 2$-ounce inches ( 0.071 $\pm 0.014 \mathrm{Nm})$. See Figure 10 .


Figure 11
Mounting Cam in Locked Position
(flush mount version shown)

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### 4.2.4. Pushbutton Installation

To insert the pushbutton, align the pushbutton shaft located at bottom center of the pushbutton to the shaft mate which is located inside the top portion of the switch/indicator of the switch housing. Gently push until the pushbutton is properly seated. See Figure 12.


Figure 12
Pushbutton Installation (panel omitted for clarity)
4.2.5. Receptacle Assembly Installation For Crimp Pin Termination Only

Once the switch/indicator has been properly installed, place receptacle assembly back onto switch/indicator. It is important that all crimp pins and mounting holes are properly aligned. See Figure 13.


Figure 13
Receptacle Installation
While holding receptacle on switch/indicator, tighten receptacle mounting screw clockwise. Recommended torque is $8 \pm 2$ inch-ounces.

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